

# Automate legal documentation for improved productivity and client service.

Empower legal professionals to streamline and automate dictation and transcription workflows while saving time and costs with Nuance's® powerful legal documentation solutions – Winscribe Dictation® workflow and Dragon® Legal Group speech recognition.

The most valuable asset of any law firm or legal department is time, and attorneys know that effective time management is the key to maximizing client service, productivity and costs. When attorneys and legal staff are alleviated from administrative tasks and manually composing documentation, they increase their billable time and serve their clients better. Enable your staff to create and share high-quality legal documentation with Nuance Winscribe Dictation workflow management and Dragon Legal Group speech recognition solutions.

## Complete documentation faster and automate workflows by voice.

### Dictate and manage legal documentation more efficiently.

Nuance Winscribe Dictation and Dragon Legal Group speech recognition solutions enable legal professionals to dictate, transcribe and manage contracts, briefs, case information and other legal documentation workflows more efficiently, whether at the office, in court or while visiting clients. With Winscribe Dictation's powerful documentation workflow solution, legal professionals can create and share their work, check the status of each job, and identify and remedy bottlenecks in documentation workflows to help improve efficiency. With the addition of Dragon Legal Group speech recognition, attorneys and support staff can dictate legal documents 3x faster than manually typing by hand, all by voice—saving time and reducing costs.

### Improve document creation and turnaround.

Dragon Legal Group's specialized legal vocabulary means professionals can dictate contracts, briefs, or format legal citations and other legal documentation, 3 times faster than typing, with up to 99% accuracy right from the first use. Firms can then use Winscribe Dictation's centralized digital dictation workflow system to automate manual processes within the dictation and transcription documentation workflow. Winscribe collects and delivers dictations, assesses information about each job and automatically routes work to the appropriate location, making it

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### Benefits at-a-glance

- Capture information in real-time and improve legal documentation detail and accuracy
- Make applications and case management systems easier to use and navigate, by voice
- Improve client service and boost revenue
- Streamline dictation and transcription workflows for improved efficiency and costs
- Securely and centrally manage client data, recordings and transcribed reports
- Enhance attorney productivity, enabling them to focus on client service
- Provide real-time monitoring and reporting for improved outcomes

### Built for teams. Built for the enterprise.

Nuance offers flexible volume licensing programs that are designed to help organizations realize improved productivity at an affordable price.

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instantly available to legal assistants. Winscribe's workflow engine recognizes deviations in the normal workflow (such as support staff availability and document completion timelines exceeded) and automatically takes corrective action by rerouting work and notifying management.

**Remove manual transcription processes.**

Reduce dependencies on outsourced transcription services, or reallocate support staff to more high-value tasks. With Dragon Legal Group, transcribe recorded notes or voice files of another single speaker into text quickly and easily. Automate dictation to transcription workflows and remove manual steps in the process using Winscribe Dictation workflow. Winscribe Dictation automatically collects and delivers dictations, assesses information about each job and instantly delivers work to the appropriate support team.

**Enhance mobile productivity for attorneys.**

Enable attorneys working in or outside of the office to be more productive, from anywhere. Dictate letters, case notes, tasks, directions to support staff, using your phone, PC, recorder or iOS® and Android™ devices and send those recordings instantly to support staff for transcription or follow-up.

**Fast and accurate documentation is just a phone call away.**

Nuance Winscribe Telephony Dictation is a powerful dictation system that can be accessed from any touchtone telephone in the world. This system is perfect for attorneys reporting billable time or dictating on the move or away from the office, using either a mobile or fixed-line telephone. In addition, Winscribe Voice Forms allows mobile professionals to respond to telephone voice prompts that gather information for form-based documents. This ensures more complete and accurate data is gathered during the dictation process.

**Manage and measure to boost success.**

Quickly and easily manage data and create reports based on your firm's or legal department's requirements. Managers can monitor the status of the entire dictation and transcription process in real-time. In addition, reports can be produced to assess employee productivity, and efficiency metrics can be used to identify potential bottlenecks, so business managers can continually make improvements to their processes.

**Optimize third-party information systems and data management.**

Nuance Winscribe Dictation can interface with case management systems and other third-party information management systems to improve data integrity and further optimize documentation efficiency – eliminating data duplication and errors and saving time. With a built-in software development kit (SDK), Nuance Winscribe Dictation application is built to be flexible and scalable for every agency's requirements and business goals.

To learn more about Winscribe Dictation and Dragon Legal Group, call 1-866-748-9536 or visit: [www.nuance.com/dragon](http://www.nuance.com/dragon).

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**Centralized management and distribution**

Dragon Legal Group and Nuance Winscribe Dictation workflow allows firms and legal departments to efficiently create, share and distribute documentation, and track and manage each job from one centralized location.

**Supports thin client environments**

Nuance Winscribe Dictation is compatible with thin client technology, such as Citrix or Windows Terminal Services.

**Accessibility and reporting compliance**

Nuance Winscribe Dictation maintains a consolidated information store. This allows managers to monitor the status of the entire dictation and transcription process in real-time. Managers know how many jobs are in the system, who has ownership and the status of jobs. Attorneys can also track the status of their individual work. Historical reports assess productivity and efficiency metrics used to identify potential bottlenecks and continually make improvements to the documentation process.

**System requirements**

**Nuance Winscribe Dictation**

- Windows 7 or higher
- Windows Server 2008 R2 or higher
- RAM: Minimum 4GB

**Dragon Legal Group**

- Windows 7, 8.1, 10 (32- and 64-bit), Windows Server 2008 R2, Server 2012 R2, and Server 2016 (64-bit)
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**About Nuance Communications, Inc.**

Nuance Communications is reinventing the relationship between people and technology. Through its voice and language offerings, the company is creating a more human conversation with the many systems, devices, electronics, apps and services around us. Every day, millions of people and thousands of businesses experience Nuance through intelligent systems that can listen, understand, learn and adapt to your life and your work. For more information, please visit [nuance.com](http://nuance.com).